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2024-03-21

ALYSON BOOKER

John Wiley & Sons

Learn to: Choose a location and make it your own Create a profitable business plan Decorate and renovate your property Market your property for maximum occupancy All the tools you need to start and run a profitable B&B Do you dream of owning a B&B? This friendly, practical guide shows you how to make your dream a reality, with expert advice on everything from writing a business plan and finding the right location to handling situations you will encounter as an innkeeper. You'll make your guests feel at home, keep your inn in tip-top shape, and ensure your long-term success! Understand B&B basics — get an overview of the business and see if you have the skills (and the desire!) to succeed Find a place to call home — choose the location, style, and size of your ideal B&B Transition from visitor to owner — create your business plan, secure financing, make an offer, and protect your investment Get ready for your guests — organize your recordkeeping, set room rates and policies, furnish your inn, and market your services Set the breakfast scene — decide the style of breakfast to offer, accommodate guests' needs and restrictions, create signature dishes, and serve refreshments and snacks Handle day-to-day operations — take reservations, make your guests feel welcome, hire employees, and maintain your inn Take your business to the next level — assess your success, expand your market, increase profit, and prevent burnout Open the book and find: How to transition an existing B&B or start from scratch The biggest problems new B&Bs

encounter — and how to avoid them The best ways to furnish your inn Tips for saving time cleaning and preparing breakfast What you must know to design and update your Web site Tried-and-tested sample menus and recipes Ways to guarantee a return guest How to get extra help when you need it

Introduction to Occupational Health in Public Health Practice John Wiley & Sons
Introduction to Occupational Health in Public Health Practice Bernard J. Healey and Kenneth T. Walker
Introduction to Occupational Health in Public Health Practice Introduction to Occupational Health in Public Health Practice uses concepts of prevention, epidemiology, toxicology, disparities, preparedness, disease management, and health promotion to explain the underlying causes of occupational illness and injury and to provide a methodology to develop cost-effective programs that prevent injury and keep workers safe. Students, health educators, employers, and other health care professionals will find that this essential resource provides them with the necessary skills to develop, implement, and evaluate occupational health programs and forge important links between public health and worker safety. Praise for Introduction to Occupational Health in Public Health Practice "Successful evidence-based health promotion and disease prevention efforts recognize that health choices and outcomes of individuals and communities are profoundly affected by their respective social and physical environments. This book is a great tool to identify opportunities and strategies to integrate and leverage efforts for the individual, family, workplace, and broader community." —Robert S. Zimmerman, MPH, president of Public Health Matters LLC, former Secretary of Health, Pennsylvania "A timely and crucial book for all health care professionals." —Mahmoud H. Fahmy, PhD, Professor of Education, Emeritus, Wilkes University

Handbook of Improving Performance in the Workplace, Measurement and Evaluation Handbook of Improving Performance in the Workplace, Measurement and Evaluation
Handbook of Improving Performance in the Workplace, Measurement and Evaluation John Wiley & Sons

Running a Bed and Breakfast For Dummies John Wiley & Sons
HANDBOOK OF IMPROVING PERFORMANCE IN THE WORKPLACE Volume 3: Measurement and Evaluation Volume Three of the Handbook of Improving Performance in the Workplace focuses on Measurement and Evaluation and represents an invaluable addition to the literature that supports the field and practice of Instructional Systems Design. With contributions from leading national scholars and practitioners, this volume is filled with information on time-tested theories, leading-edge research, developments, and applications and provides a comprehensive review of the most pertinent information available on critical topics, including: Measuring and Evaluating Learning and Performance, Designing Evaluation, Qualitative and Quantitative Performance Measurements, Evidence-based Performance Measurements, Analyzing Data, Planning Performance Measurement and Evaluation, Strategies for Implementation, Business Evaluation Strategy, Measurement and Evaluation in Non-Profit Sectors, among many others. It also contains illustrative case studies and performance support tools. Sponsored by International Society for Performance Improvement (ISPI), the Handbook of Improving Performance in the Workplace, three-volume reference, covers three core areas of interest including Instructional Design and Training Delivery, Selecting and Implementing Performance Interventions, and Measurement and Evaluation.