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HEATH SIERRA

100 Tips and Techniques for Getting the Job Done Right Lippincott Williams & Wilkins

Illustrates the vital components of effective website design. Two leading representatives from the web design industry (Paul Andrews of Abstract Art P/L and Simon Bowden design P/L) shed light on the approaches they take in developing an online presence for their clients.

S. Chand Publishing

The all-inclusive guide to exceptional project management The Fast Forward MBA in Project Management is the comprehensive guide to real-world project management methods, tools, and techniques. Practical, easy-to-use, and deeply thorough, this book gives you answers you need now. You'll find the cutting-edge ideas and hard-won wisdom of one of the field's leading experts, delivered in short, lively segments that address common management issues. Brief descriptions of important concepts, tips on real-world applications, and compact case studies illustrate the most sought-after skills and the pitfalls you should watch out for. This new fifth edition features new case studies, new information on engaging stakeholders, change management, new guidance on using Agile techniques, and new content that integrates current events and trends in the project management sphere. Project management is a complex role, with seemingly conflicting demands that must be coordinated into a single, overarching, executable strategy — all within certain time, resource, and budget constraints. This book shows you how to get it all together and get it done, with expert guidance every step of the way. Navigate complex management issues effectively Master key concepts and real-world applications Learn from case studies of today's leading experts Keep your project on track, on time, and on budget From finding the right sponsor to clarifying objectives to setting a realistic schedule and budget projection, all across different departments, executive levels, or technical domains, project management incorporates a wide range of competencies. The Fast Forward MBA in Project Management shows you what you need to know, the best way to do it, and what to watch out for along the way.

HBR's 10 Must Reads on Change John Wiley & Sons

Present answers to the most common questions concerning the major concepts of project management as found in A Guide to the Project Management Body of Knowledge (PMBOK Guide). Fourth Edition. Original.

A Creative Process Tata McGraw-Hill Education

Project ManagementA Systems Approach to Planning, Scheduling, and ControllingJohn Wiley & Sons

Advanced Accounts (Complete) Project Management Inst

This textbook provides students with the knowledge of basic accounting principles and practices concerned with preparing and presenting corporate accounts in a systematic manner. The unique feature of this book is the simplicity of presentation which enables students to understand the subject and solve practical problems with ease. The main strengths of the book are the plentiful illustrative examples and the end-of-chapter exercises with answers. The wide coverage and user-friendly approach makes the book to comprehensively meet the requirements of students studying Corporate Accounting as a subject at B.Com & BBA examinations of different Indian universities based on Choice Based Credit System (CBCS).

A Hands-On Guide to Designing and Making Physical Things Routledge

Authoritative strategies for implementing project management Senior managers at world-class corporations open their office doors to discuss case studies that demonstrate their thought processes and actual strategies that helped them lead their companies to excellence in project management in less than six years! Following the Project Management Institute's PMBOK® Guide, industry leaders address: * Project risk management * Project portfolio management * The Project Office * Project management multinational cultures * Integrated project teams and virtual project teams (PMBOK is a registered mark of the Project Management Institute, Inc.)

Fundamentals of Corporate Accounting (As per CBCS) John Wiley & Sons Incorporated

Explains how the principles of project management can be applied to government projects, discussing how to manage project scope, timelines, communications, quality, and human resources, while controlling costs and minimizing risks.

365 great ideas for personal development and achieving greater success Mc PressLlc

Written jointly from psychological and sociological perspectives, this work covers the range of disciplines across occupational psychology, group dynamics, and work and organizations.

An Introduction to Space Weather John Wiley & Sons

A new edition of the most popular book of project management case studies, expanded to include more than 100 cases plus a "super case" on the Iridium Project Case studies are an important part of project management education and training. This Fourth Edition of Harold Kerzner's Project Management Case Studies features a number of new cases covering value measurement in project management. Also included is the well-received "super case," which covers all aspects of project management and may be used as a capstone for a course. This new edition: Contains 100-plus case studies drawn from real companies to illustrate both successful and poor implementation of project management Represents a wide range of

industries, including medical and pharmaceutical, aerospace, manufacturing, automotive, finance and banking, and telecommunications Covers cutting-edge areas of construction and international project management plus a "super case" on the Iridium Project, covering all aspects of project management Follows and supports preparation for the Project Management Professional (PMP®) Certification Exam Project Management Case Studies, Fourth Edition is a valuable resource for students, as well as practicing engineers and managers, and can be used on its own or with the new Eleventh Edition of Harold Kerzner's landmark reference, Project Management: A Systems Approach to Planning, Scheduling, and Controlling. (PMP and Project Management Professional are registered marks of the Project Management Institute, Inc.)

Project Management Harvard Business Press

Shifting priorities, budget cuts, unexpected interruptions . . . The obstacles that project managers face on a daily basis are sometimes relentless and always burdensome. And the average project is only growing more complicated! Now in its third edition, The Project Management Tool Kit is a must-have strategic partner for project managers of every industry, filled with step-by-step guidance that will enable managers to complete even the most complex projects both on time and on budget. This results-oriented resource offers 100 powerful, practical tips and techniques in a variety of areas, including: • Scope planning • Schedule development and adjustment • Cost estimating and control • Defining and using project metrics • Decision-making and problem solving • Motivation and leadership • Stakeholder engagement and expectation management • Risk identification and monitoring • And much moreExtensively updated and revised to reflect the latest changes to A Guide to the Project Management Body of Knowledge (PMBOK® Guide), the checklists, charts, examples, and tools for easy implementation in this invaluable resource will help project managers of all types tackle any challenge that comes their way.

Case Studies Wiley

The landmark project management reference, now in a new edition Now in a Tenth Edition, this industry-leading project management "bible" aligns its streamlined approach to the latest release of the Project Management Institute's Project Management Body of Knowledge (PMI®'s PMBOK® Guide), the new mandatory source of training for the Project Management Professional (PMP®) Certificat-ion Exam. This outstanding edition gives students and professionals a profound understanding of project management with insights from one of the best-known and respected authorities on the subject. From the intricate framework of organizational behavior and structure that can determine project success to the planning, scheduling, and controlling processes vital to effective project management, the new edition thoroughly covers every key component of the subject. This Tenth Edition features: New sections on scope changes, exiting a project, collective belief, and managing virtual teams More than twenty-five case studies, including a new case on the Iridium Project covering all aspects of project management 400 discussion questions More than 125 multiple-choice questions (PMI, PMBOK, PMP, and Project Management Professional are registered marks of the Project Management Institute, Inc.)

Theory and Practice Project ManagementA Systems Approach to Planning, Scheduling, and Controlling

After its publication in 1992, Designing Interiors became a hugely successful reference tool and designing textbook. In Designing Interiors, Second Edition, updates on trends in sustainability and green design, building codes, universal design, and building information models amplify the already invaluable interior design tricks of trade. Design professors Rosemary and Otie Kilmer provide a fuller design history that incorporates non-Western design and dynamic color illustrations that flesh out technical concepts.

Quantitative Techniques for Managerial Decisions Make Community, LLC

Provides a brief introduction to human resource management. This book focuses on the uses of human resources for the general population. A comprehensive instructor's manual, test bank, PowerPoint presentation and a complete Online Learning Center make course preparation easy.

Space Planning Basics Project Management Inst

Space weather is an emerging field of space science focused on understanding societal and technological impacts of the solar-terrestrial relationship. The Sun, which has tremendous influence on Earth's space environment, releases vast amounts of energy in the form of electromagnetic and particle radiation that can damage or destroy satellite, navigation, communication and power distribution systems. This textbook introduces the relationship between the Sun and Earth, and shows how it impacts our technological society. One of the first undergraduate textbooks on space weather aimed at non-science majors, it uses the practical aspects of space weather to introduce space physics and give students an understanding of the Sun-Earth relationship. Definitions of important terms are given throughout the text. Key concepts, supplements, and review questions are given at the end of each chapter to help students understand the materials covered. This textbook is ideal for introductory space physics courses.

Fundamentals of Human Resource Management with CD & Powerweb Oxford University Press

Business.

Drawing John Wiley & Sons

Disappointed by his professional and social position, an entitled and officious junior civil servant imagines that his life will change when a mysterious old man promises to lead him to a museum filled with priceless treasures.

Text and Cases John Wiley & Sons

Join intrepid heroes and dauntless heroines in their quest for survival against earthquakes, fire, floods and bombs! Live life on the edge with five

stories of danger and adventure. Flee with Romi as he rides his cycle straight into the river to get away from a fearsome forest fire; listen in to Ruth's hair-raising story of escape from rioting sepoys during the uprising of 1857; read about the author's miraculous flight from Java as Japanese planes bombard the city; witness the havoc wreaked by the deadliest earthquake ever in Rakesh's town, Shillong; and watch Sita combat a fatal flood. Written in Ruskin Bond's inimitable style, with doses of humour and excitement, these extraordinary stories are simply unputdownable.

Business and Administrative Communication John Wiley & Sons

Successful project management is increasingly vital to all organizations, driven by the demands of global competition, rapid technological growth, and faster time to market (just to name a few). For those in technology fields, project management skills are fast becoming a required core competency. And those who have mastered these skills continue to be in high demand worldwide, commanding higher salaries than those around them. But how does one extend those skills or acquire them in the first place? *Fundamentals of Technology Project Management* is a great place to start. Of the hundreds of project management books on the market, precious few address the unique needs of the IT project manager. Unlike most other project management books, *Fundamentals of Technology Project Management* tackles the specific issues that technology professionals must face, such as understanding technology resources, managing project scope and feature creep, and meeting client expectations, among many others. Whether you're a college student, a software engineer, or an IT professional, *Fundamentals of Technology Project Management* will help you gain a comprehensive understanding of the project management life cycle and learn how to manage it - from first steps on through to intermediate topics (as well as some advanced ones). Author Colleen Garton explains - in easy-to-understand language- not only the what but the how of IT projects. What's more, unlike general project management books, the examples and case studies in this book are all based on technology projects, making them far more relevant to the learner. Also included is a content-rich CD-ROM loaded with features to make the life of any IT project manager (or the

IT professional with project management responsibilities) far easier. There are document templates you can use for all phases of the project - from the initial RFP to closing reports. Plus, the author steps you through meeting agendas, status reports, cost analysis, technical specifications, and more. In addition to the document templates, you're provided with PowerPoint slides that can be modified and used for reporting progress to users and management. The continuing rise in importance of project management cannot be denied. Let this book be your guide to becoming a more effective, more efficient IT project manager. With *Fundamentals of Technology Project Management* you will: - Discover the top ten reasons projects fail - Master the five keys to project success - Explore the six phases of the project lifecycle, step by step - Review the documents necessary for good project management and learn how to complete them - Understand the warning signs of a project in trouble and learn how to get it back on track - Learn Quality Management and Quality Assurance practices in easy-to-understand terms - Acquire practical ways to develop effective leadership and team-building skills

Concepts and Cases, Global Edition John Wiley & Sons

"Drawing relies on a clear vision. It also requires thought which, in, turn, builds understanding. Drawing cannot be detached from seeing and thinking about the fundamental nature of the subject matter being represented. The knowledge and understanding gained through drawing from life directly enhances our ability to draw from the imagination. Just as thought can be put into words, ideas can be made visible in a drawing to promote visual thinking and further stimulate the imagination. Once what is seen or imagined is made visible in a drawing, the image takes on a life of its own and communicates graphically. However eloquently or crudely, all drawings, speak to the eye." From the Preface . Francis D.K. Ching

Strategic Analysis and Action HarperCollins

Grade level: 9, 10, 11, 12, i, s, t.